

**Public notice is given for a meeting of Broadwell Parish Council to be held on
Wednesday 16th March at the village hall, beginning at 7.30 p.m.**

To all Members of the Council:

You are hereby summoned to the above meeting of Broadwell Parish Council to be held for the purpose of transacting the business listed in the agenda below.

Members of the public are welcome to attend & may address the council during agenda item 1

Debbie Braiden – Clerk and RFO

DATE: 8/3/2022

AGENDA

1. **Public Session** - To receive comments and concerns from members of the public.
2. **Apologies** - To receive and consider apologies for absence.
3. **Minutes** - To approve the minutes of Parish Council meetings held 26th January & 24th February.
4. **Interest declaration** - To declare any interests in items on the agenda (Localism Act 2011).
5. **Co-option of Anna Wodzianski** – To agree her application for co-option and confirm she is eligible and qualifies to be a councillor pursuant to s. 79 of the 1972 Act and is not disqualified pursuant to s.80 of the 1972 Act.
6. **Anna Wodzianski & clerk to sign the form of acceptance in the presence of the council**
7. **District Councillor** - To receive a report.
8. **County Councillor** - To receive a report.
9. **PLANNING**
 - 8.1. To consider applications received. Application Received 22/00646/FUL Erection of a double garage and store and associated works | The Cedars Kennel Lane Broadwell Moreton-In-Marsh Gloucestershire GL56 0TJ
To note 21/04074/FUL North Rye House Decision permitted.
 - 8.2. To consider planning applications received after agenda had been set – clerk to advise
10. **Flood Plan** –
 1. To receive update from DC & NB regarding correspondence with Mr Blockley & Mr King.
 2. To decide if the members are now happy with the information received and whether to go forward with deciding which procurement path they wish to take, either self-procurement via a grant from GCC or for Mr King at CDC to pursue the normal standard route.
11. **To note new S137 amount** – S137 spending for 22/23 has risen from £8.41 to £8.82 per elector in line with inflation.
12. **Calor Gas compound** – To discuss correspondence from electors asking the PC to contact Calor to secure the compound where fence and gate have been damaged.
13. **Clerk's update** – To receive an update of items completed and outstanding.
14. **TPO land at Manor Farm** – To note and confirm a TPO has been received.
15. **Pandemic Risk Assessment** – To review and approve adoption to add to the PC's current RAs.
16. **Grants available from GCC** – To discuss & decide whether to apply for a grant as per request made by WN for electric on the Green and to consider if there is anything else we could use a grant for.
17. **Defibrillator & Play area checks** –

- 1) To receive update from (AW)
- 2) To consider whether the PC want to have another ROSPA safety report for the play equipment, waste bins & bench. The last report was done following the installation of new swings but did not include waste bins and the bench.

FINANCE

18. **Banking** - To approve the monthly bank balances & expenditure to date.
19. **Finance Regulations** – To note Cllr Brindley is happy with final version of Financial Regs for adoption.
20. **Internal audit** –
21. **HP Instant Ink** – To note and approve increase from £3.49 to £4.49 per month.
22. **Village Gateways** – To confirm who will move this project forward. To choose and procure gateways. To implement delivery, the installation and organise via GCC for the process of installation & where to put them.
23. **Payments due** - To approve payments due and receipts for recompense as scheduled below:

23.1 To approve payments already paid:

Payee	Details & authority	Amount	Cheque/BACS/ date of payment
D Braiden	Salary – basic for February & March 22	Personal	S/O 1st of the month - minute 211208/15
PATA	Invoice 21/0625/PPS Oct to Dec	£18.40	BACS 24/2/22

23.2 To approve payments to be made:

Payee	Details	Amount	Cheque/BACS date of payment
D Braiden	Mileage for 44 miles @ 0.45p x 2, for 26 January 22 meeting & Extraordinary meeting in 24 th February 22	£39.60	BACS
D Braiden	HP Instant Inks @ £3.49 Feb 22 & £4.49 March 22 (increased) plan per month paid on clerk's Mastercard	£7.98	S/O
ICO	GDPR/Data Protection renewal fee for 08/4/22 to 07/4/23 – reference ZB045188	£40	Annual by Direct Debit 7/4/22
Hunts Engineering Ltd	Annual service for Kubota grass cutter. Invoice 12514	£463.50	BACS

24. **Correspondence** - To note correspondence received and decide actions.
25. **Matters Arising** - For Information Only (items can be added to the agenda for the next meeting).
26. **Next meeting date** - To confirm next scheduled meeting. Note the table tennis club will occupy the hall on Wednesdays.

27. **Close of Business** – To record the end of the meeting.